



LWPFSC Project Initiation Form

Projects under \$500 must be approved by the LWPFSC Officers and three Supervisors.

Projects over \$500 must be approved by the LWPFSC Officers, three Supervisors and the LWPF Board.

Student1		Phone		Email	
Student2		Phone		Email	
Project Title					
Purpose					
Descriptions					
Constraints					
Assumptions					
Deliverables	Outcome:				
	Impact:				
	Scope:				
	Occurrence Frequency:				
Resources	Roles and Responsibilities:				
	Location Requirement:				
	Time Requirement:				
	Insurance Requirement:				
	Budget Amount:				
Risk Analysis	Risk Identification:				
	Risk Prevention:				
	Risk Management:				
	Risk Monitoring:				

**Once approved, volunteer service hours can be awarded by LWPF for the project activities. The project lead must log participant names, date, time, location and activity details. LWPFSC President and Secretary will issue volunteer service hours certificates after verification.*